

DHAMMA.ORG LONG COURSE APPLICATION TERMS OF SUBMISSION PRIVACY POLICY, DISCLOSURES & CONSENTS

Dhamma.org cares about your privacy. As data protection regulations are updated around the world (including the GDPR in the European Union), we continue to make data protection improvements for the benefit of all Dhamma.org users. This page details how and by whom the data on your application form is handled, as well as requesting your consent to that handling in order to proceed with the application. Please read this page carefully before agreeing to proceed with your application. Contact webmaster@dhamma.org for any further information.

DISCLOSURES

The information you provide on this form will be treated confidentially unless disclosure is required by law. By completing and signing this form, you give your consent to the storage and use of this information by the Vipassana course organizers as described in the Privacy Policy applicable where the course for which you are applying is being held, a copy of which may be obtained from the course registrar.

Details of the processing of your application

- Your application is being initially received by Dhamma.org which is the initial processor in the registration process relating to your application to participate in a Vipassana Meditation course or other Vipassana Meditation related activity. The contact information for Dhamma.org is webmaster@dhamma.org. Dhamma.org will hold your information while the Recommending AT selected by you and the Area Teacher for the area in which you live complete their reviews of your application. After that Dhamma.org will either pass your application directly to the Center Registrars, or to a Regional Registration Processor (“RRP”) who in turn will pass your application to the Center Registrars. The Course Registrars will be responsible for the handling of your application at the center where the Vipassana Meditation course or other Vipassana Meditation related activity will be held.
- In order to determine your eligibility for the selected course or related activity, Dhamma.org will make your application accessible to the assigned Recommending AT and Area Teacher for their review of your application. The reviewers may be located in various countries around the world when they receive the application. Depending on their availability, whether they are attending or serving courses, their review may take a few days or in some cases longer.
- You have a right to withdraw your consent to such processing by Dhamma.org at any time. Should you wish to withdraw your consent, you may do so by sending an email to the following address: long-course-consent-withdrawal@dhamma.org
- Dhamma.org is hosting its systems infrastructure with Amazon Web Services Ireland Limited, Dublin, Ireland (“AWS”).

Purpose of the Processing by Dhamma.org and RRP

- The purpose of the processing of your information by Dhamma.org and by the RRP is to provide your application information to the Center Registrars so that they can carry out the registration process at the Vipassana Meditation Center organizing the course or other activity for which you have applied. Individual Center Registrars include Regular Registrars who receive and process application form data, Assistant Teachers who process applicant information pursuant to preparing for and conducting a course, and/or Special Registrars who handle special circumstances and conditions evident in the application form pursuant to accepting or declining you into a course.
- These steps and procedures are necessary to allow your application to be handled as efficiently and quickly as possible for review by the Vipassana Meditation Center to which you have applied.

Period for which the data will be stored

- Your data will be retained by Dhamma.org on AWS long enough to allow the data to be received from you and reviewed by the Recommending AT and Area Teacher assigned to your application (these reviews should normally be completed within a couple of weeks but may take longer if, for example, the reviewer is attending a course),
- If your application is not approved or is otherwise cancelled by you or others during the review process, it will be purged from AWS by Dhamma.org.
- If your application is approved during the review process, the data in your application will be transferred to the RRP, or the Course Registrars for access by the Vipassana Meditation Center to which you have applied. This transfer process may take between a few seconds up to minutes or longer depending on the availability and speed of access over the Internet's wide area network. After successful transfer to RRP or Course Registrars, your application will be purged from AWS by Dhamma.org.
- Following the transfer of your data by Dhamma.org to the RRP, your data will be retained by the RRP in accordance with the data retention policies and procedures of the RRP. Once your data transfers to the Center Registrars, either directly by Dhamma.org or via RRP, your data will be retained in accordance with the data retention policies and procedures of the Center to which you have applied.

Rights of the Applicant

- Pursuant to data protection laws of certain countries, you may have certain rights relating to the data you provide, including the following:
 - The right to request access, rectification, and erasure of your data or to object to the processing.
 - The right to lodge a complaint with the supervisory authority for your country and to obtain further information regarding details of the controller's and/or processor's contact information.
 - The right to withdraw your consent.

Voluntary nature of the data input and consequences of failing to provide data

- There is no legal obligation for you to provide any of the information in this form. You are providing the information voluntarily and in order to register for a Vipassana Meditation course or other Vipassana Meditation related activity. You have the right to decline to provide Dhamma.org, the RRP and the Center organizing the Vipassana Meditation course or other Vipassana Meditation related activity for which you have applied with this information but in that case we will not be able to process your application. This is because the information requested is essential to determine your eligibility for the course. This is important for your protection and the protection of other students attending the course.

CONSENTS

The purpose of this section of the notice is to ensure that you are prepared to consent to processing and use of your data in the manner set out below. Please note that you may withdraw your consent at any time. However, in the event of a withdrawal of your consent, we will no longer be able to process your application for your selected course. This is because the information requested is essential to determine your eligibility for the course. This is important for your protection and the protection of other students attending the course.

- I consent to Dhamma.org handling my data as described in detail in the Disclosures for purposes of making an application for a Vipassana Meditation course or related Vipassana Meditation activity. I consent to Dhamma.org processing the information provided by me and keeping the information on AWS for enough time for my data to be reviewed by the Recommending AT and Area Teacher assigned to my application in order to determine whether I can be accepted into course for which I have applied. I understand that “enough time” represents a couple of weeks normally needed for reviews to be completed but may take longer depending on the reviewers’ availability.
- Following the reviews, in case of acceptance of my application, I consent to the transfer of the data to the RRP or to the Center Registrars of the Center organizing the Vipassana Meditation course or other Vipassana Meditation related activity, which may take from a few seconds to minutes or longer depending on the time taken to provide required data and the availability and speed of access over the Internet’s wide area network. I consent to the transfer of my data to the assigned Recommending AT, Area Teacher, Course Registrars and Long Course Administrators in whatever place in the world they may be located and to allow them to download my application data to their own computers in either HTML or PDF format for review and local printing to assist in their review of my data.
- I consent to the transfer of my data from Dhamma.org to the RRP, or to directly the Course Registrars of the Center organizing the Vipassana Meditation course or other Vipassana Meditation related activity so that the data will be available to the appropriate Vipassana Meditation Center for further processing and review.
- I am aware that depending on the course location, there may not be any additional safeguards in place to protect my personal information. I am also aware of the risks that this may cause for the use or loss of my personal information. I confirm that I want to proceed with my application and will not hold Dhamma.org responsible for the loss or misuse of my personal information in the country I apply for.

- I am providing the information requested on this form voluntarily, with the understanding that I may choose not to enter the information at any time in the process of the application and thereby withdraw the application.
- I understand that I have the right to withdraw my consent, in which case my application will not be processed further.

By checking the box below, I further acknowledge and agree that any and all information provided in this application for acceptance into a Vipassana Meditation course, or otherwise provided by me to the Vipassana organizations, may be used by the Vipassana organizations for their purposes consistent with their Privacy Policies, as amended from time to time. Our online and general privacy policies are currently available at <http://www.dhamma.org/privacy>.

Yes, I have read, agree with and accept the terms of the Privacy Policy and the other terms of submission of this application form.